
MDE COVID RULES & REGULATIONS

Hygiene

- **MANDATORY** contact tracing QR codes are located at the entry point of the auditorium, along with manual sign-in sheets, for you to sign in with upon entry to the building each day.
- All people entering over the age of 18 are required to sign in.
- Approved hand sanitiser is offered at all main stations for you to ensure that good hand hygiene practises are being upheld at all times.
- Overnight cleaning will be carried out everyday.
- Cleaning will also be carried out after the morning & afternoon sessions.
- MDE will have a Marshall continuously cleaning down high traffic surfaces.

Auditorium

- The audience will enter & exit the auditorium by the bottom door in the foyer. When lining up to enter the auditorium, please socially distance . The front row seating is only to be used by those unable to use the stairs.
- We are allowed 75% capacity in the auditorium and this will be constantly monitored. Please social distance in the auditorium when possible.
- When exiting the auditorium, please do not congregate in the foyer area. The canteen area can be used for photos in a timely manner or please wait in the outdoor undercover area, as much as possible.

Communal Areas

- There will be no seating in the foyer area, however ample seating will be provided outside for you. Help us avoid unsafe communal areas where possible.
- **A canteen will not be provided, to avoid any further congregating and traffic congestion, so please be sure to pack any snacks and drinks your child may require.**

Performers

- All performers are to arrive at the venue ready, in costume and make-up, for their first performance. Performers will be allocated a dressing room, a list of which sections are to go where will be displayed outside the dressing rooms. Performers are to stay in their allocated dressing room unless checking in, or until called by the Covid Marshall to go backstage.
- **Only performers under the age of 14 are allowed one parent/guardian with them in the dressing room, but only as needed. This does not apply to Duo/Trio sections, due to the room limit.**
- **Only performers and teachers will be allowed backstage - ONE parent will be permitted backstage with performers under the age of 14 only if a teacher is not present for that performer.**
- The Covid Marshall will check in each performer and collect each performers music from the dressing room. If you are using a device, the performer, teacher or parent can take it backstage.
- The use of props is allowed, but please make this as minimal as possible where you can.
- Once a performer has finished performing on stage, we ask that you wait back in your allocated dressing room. Once the adjudicator has finalised their decision, crit sheets, trophies and ribbons will be handed out to performers, by a committee member.
- Once a performer has finished their sections for the day, they need to leave the venue, go outside or be seated in the auditorium.
- There is to be no practising of dances in the hallways, only in the changerooms.
- The whole venue will need to be vacated at the end of the morning and afternoon sessions, in order for cleaning to be conducted. Any bags and belongings left in dressing rooms, will need to be moved under desks or to one side of the room. Outdoor seating will be available.
- Performers, if you have family or friends coming to watch you, please inform them of our Covid Safety rules & procedures and please let them know that they are not allowed to pass through the double doors into the dressing room and backstage area. The outdoor undercover area will be available for them to wait.
- The canteen area will have a photo area set up. If you wish to use it please be considerate of others and use it in a timely manner. No congregating for lengthy periods is allowed.

Session Times

Doors will open at 8:30am. Everyone must enter through the venues main doors at the front of the building and anyone 18 or over must sign in with the QR code provided or on the sheet provided.

The morning session will start at 9am and is timed to finish at 12:30pm

Cleaning will be done between 12:30pm—1pm

The afternoon session will start at 1:30pm (Doors opened at 1pm) and is timed to finish at 5pm.

Cleaning will be done between 5pm-5:30pm

The evening session will start at 6pm (Doors opened at 5:30pm) and is timed to be finished between 10-11pm

Props

- Props are only to be brought in before the beginning of the morning, afternoon & evening sessions, via the backstage door.

Morning session - between the times of **8:15am -8:45am**

Afternoon session - between the times of **12:45pm-1:15pm**

Evening session - between the times of **5:15– 5:45pm**

- Props will need to be picked up at the end of the session they were used in, unless they are to be used again. A committee member will be at the backstage door at the above times to let people with props in & out.

Thank You

We understand that MDE 2021 will not feel the same or be conducted as per previous years, but in order for us to go ahead with the eisteddfod this year, Covid Safety rules and procedures have to be put in place. So we thank you immensely for supporting MDE and the committee and for following the rules and procedures put in place, to make MDE 2021 a safe environment for us all.

COVID SAFETY GUIDELINES

The below set guidelines will be set or subject to change as per the advice provided by the Victorian Government. This will be updated closer to MDE and during our 2021 event.

- MDE will take all precautions to provide a safe and clean environment at all times.
- MDE committee are certified with COVID-19 infection control training.
- Contact tracing scanning for all patrons over the age of 18 will need to be completed upon entry.
- MDE will provide a COVID Marshall in the venue. The Marshall will be responsible for monitoring each room and approved number of patrons & ensuring social distancing.
- MDE will perform cleaning of all high touch surfaces at regular intervals throughout the day/s
- MDE will provide approved hand sanitiser at stations throughout the venue.
- MDE will schedule appropriately to prevent crowding in the auditorium and MDE will monitor patron numbers at all times.

All performers, MDE patrons and volunteers are to adhere to the following hygiene actions

- ◆ Masks to be worn as per DHHS guidelines at the time of the eisteddfod.
- ◆ Wash your hands often with soap & water for at least 20 seconds, especially after you have been in a public place or after blowing your nose, coughing, sneezing or using the toilet & bathroom facilities.
- ◆ Cover your nose & mouth with a tissue when you cough or sneeze. If you do not have a tissue, cough or sneeze into your upper sleeve or elbow.
- ◆ Do not share drink bottles.
- ◆ Avoid shaking hands, hugging or close encounters when greeting one another.
- ◆ Ensure a distance of at least 1.5m is kept between yourself & others.
- ◆ If you are in self-quarantine please do not attend MDE.
- ◆ If you display any of the COVID-19 symptoms, please remain at home and do not attend work, school or any public place until symptoms have completely resolved and you have had a negative test result.

MDE QUESTIONS FOR ALL PATRONS

- 1. Have you recently visited any hotspot areas in the last 14 days?**
- 2. Have you any flu like symptoms?**
- 3. Are you experiencing any shortness of breath?**
- 4. Has your taste had any changes?**
- 5. Are you feeling unwell in any way?**
- 6. Have you had a COVID test recently—what was the outcome if yes?**
- 7. Have you arrived back from overseas in the last 14 days?**